



Aggregator Enrollment Checklist

AESC requires various documents before an aggregator is eligible to receive incentive payments. To enroll as a **Participating Aggregator**, provide the items listed below.

Item #	Required Information	Description
1	Aggregator Agreement	Upon receipt of 'Participating Aggregator Agreement (PAA)' from AESC, fill in required sections (including 12.1 and 14.2), sign page 15, and send to AESC.
2	W-9	Upon fully executing the PAA, provide AESC with your W-9.
3	Website Access	Upon fully executing the PAA, provide AESC with 2-3 company contacts who will have access to the password-protected Aggregator Portal on the website. Please provide: <ul style="list-style-type: none">• Name• Email• Phone number
4	Website Listing Information (Optional)	Upon fully executing the PAA, provide AESC with your logo to put on our website along with an email for the "contact" button.
5	Proof of Insurance	Per the Participating Aggregator Agreement (PAA), provide AESC the following proof of insurance: <u>General Liability</u> : A copy of the certificate evidencing that the Aggregator is maintaining a commercial general liability insurance policy. This certificate needs to be provided to AESC within 15 days of the effective date of the PAA (after countersignature). <u>Worker's Compensation</u> : A copy of the certificate evidencing that the Aggregator is insured against liability for workers compensation, or a Certificate of Consent of Self-Insure. Either one of these certificates need to be provided to AESC within 15 days of the effective date of the PAA (after countersignature).

If you have any questions regarding this required documentation, contact mssr@franklinenergy.com.