Aggregator Enrollment Checklist
Groceries, Restaurants, and Food Storage Program

AESC requires various documents before an aggregator is eligible to receive incentive payments. To sign up as an **Enrolled Aggregator,** provide the items listed below. If you have any questions regarding this required documentation, contact GRFSProgram@aesc-inc.com.

Item #	Required Information	Description
1	Aggregator Agreement	Upon receipt of 'Participating Aggregator Agreement (PAA)' from AESC, fill in required sections (including 12.1 and 14.2), sign page 15, and send to AESC.
2	W-9	Upon fully executing the PAA, provide AESC with your W-9.
3	Website Access	Upon fully executing the PAA, provide AESC with 2-3 company contacts who will have access to the password-protected Aggregator Portal on the website. Please provide: • Name • Email • Phone number
4	Website Listing Information (Optional)	Upon fully executing the PAA, provide AESC with your logo to put on our website along with an email for the "contact" button.
5	Proof of Insurance	Per the Participating Aggregator Agreement (PAA), provide AESC the following proof of insurance: General Liability: A copy of the certificate evidencing that the Aggregator is maintaining a commercial general liability insurance policy. This certificate needs to be provided to AESC within 15 days of the effective date of the PAA (after countersignature). Worker's Compensation: A copy of the certificate evidencing that the Aggregator is insured against liability for workers compensation, or a Certificate of Consent of Self-Insure. Either one of these certificates need to be provided to AESC within 15 days of the effective date of the PAA (after countersignature).